

College of Liberal Arts Support for Prestigious Faculty Fellowships

Purpose:

To enable faculty to enhance their scholarly and creative work, the College of Liberal Arts is committed to working with faculty and department chairs to assist faculty in maximizing the impact of prestigious fellowships on scholarship and creative activity. The policy below applies to the following AAU-recognized fellowships and awards:

Alexander von Humboldt Foundation Fellowship
 American Council of Learned Societies Fellowship
 American Philosophical Society Fellowship
 Center for Advanced Study in the Behavioral Sciences Fellowship
 Center for Advanced Study in the Visual Arts Fellowship
 Fulbright Scholar Award
 Getty Center for Arts and Humanities Fellowship
 Harry Frank Guggenheim Fellowship
 Institute for Advanced Study Residency
 John Simon Guggenheim Memorial Foundation Fellowship
 Kellogg Foundation Fellowship
 Laurence S. Rockefeller Fellowship
 National Endowment for the Arts Fellowship
 National Endowment for the Humanities Fellowship
 National Humanities Center Fellowship
 Mellon Fellowship
 Robert Wood Johnson Policy Fellowship
 Sloan Foundation Fellowship
 Smithsonian Institution Fellowship
 Social Science Research Council Fellowship
 Stanford Humanities Center Fellowship
 Woodrow Wilson International Center for Scholars Fellowship

If deemed appropriate by the Chair and the Dean, other fellowships may be treated under the same policy.

Eligibility: This policy is intended to support tenure track faculty members who: (1) hold at least a .50 FTE position, (2) request CLA fellowship support at the time of their fellowship application, and (3) receive one of the fellowships listed above to pursue full-time research or creative activity for at least one full academic semester. Support must be approved by the dean and department chair in advance of the application for the fellowship, and the work to be performed must advance the faculty member's scholarly or creative activities while serving the interests of the University. If a Chair determines that too many faculty would be away from the department in any given semester,

prospective fellowship applicants may be asked to defer their applications to a more appropriate time.

For an award to qualify as an eligible fellowship, no service to the University may be required of the award recipient; neither the University nor its personnel may be expected to furnish extensive reports to the donor; and there may be no restrictions imposed on the dissemination of research or creative products originated by the award recipient. Under such conditions, the University anticipates no indirect cost recovery from the fellowship awards (OGRD Memo #11, 7/1/1990).

Policy:

If the fellowship recipient will be away from the university during a year-long approved sabbatical, then fellowship funds can be used by the recipient to replace the 25% salary reduction and to provide summer support for months adjoining the sabbatical to the extent allowed by the fellowship. Benefits continue as usual under WSU sabbatical policies.

For fellowships to be taken outside of an approved sabbatical, the recipient should apply through WSU and have the funding administered by the university, unless the fellowship rules only allow for funding to be given directly to individuals. For fellowships administered by the university, the recipient who is approved for fellowship support will be granted a leave of up to one year to devote full time efforts to scholarship and creative activity. The leave will not affect when the faculty member becomes eligible for a sabbatical leave. The person's base salary and benefits will be unaffected as long as there is sufficient funding from the fellowship to compensate the department for the actual instructional replacement cost and cover benefits. Because the amount of funding and details on how the funding can be used vary by fellowship, funding details will be negotiated at the time of the request for College support before the fellowship application is submitted externally.

If the funding must be given directly to the individual, the prospective fellow can negotiate release time with a reduction in FTE and salary equivalent to the value of the fellowship (less any travel or incidental expenses included in the fellowship). The released salary must be sufficient to cover teaching replacement costs. If an individual's effort and state salary are reduced, there may be benefits implications and TIAA/CREF contributions will be reduced in accordance with the reduced effort.

Request Procedures

In order to be granted a release from duties a fellowship applicant must submit a request for CLA support of the application, and reach an agreement on terms of support, before submitting the fellowship application. The written request for fellowship support must provide a statement that: (a) identifies the fellowship program and their written policy on awarding the funds through the university or to individuals, and documentation of its benefits policy, (b) the specific project to be performed while on leave of absence, (c)

how the activities entailed in the award or fellowship advance the interests of the scholar, the College, and the University, and (d) a proposed budget indicating the amount of the stipend and how it will be used to complete the work, augment or replace university salary and benefits, and cover instructional replacement. Requests must be initiated by the faculty member, and routed through the Chair to the Dean. The request should be initiated well in advance of the deadline for submission of the fellowship application. Each case will be reviewed on its merits and the final disposition of funding from the fellowship must be agreed upon by the applicant, the Chair, and the Dean in order for leave to be granted. Every effort will be made to afford the faculty member the opportunity to accept the prestigious award and complete the scholarly activity while not compromising the instructional activity of the department and college. Applicants should not expect to have more than one leave for a fellowship granted between sabbaticals.

If you have questions about these fellowship policies and procedures, or for assistance with fellowship applications and budgets, contact Paul Whitney at pwhitney@wsu.edu.